

Ella Baker Student Materials Pick Up



Bring library books that need to be returned.



See schedule for your time and date.



Stay in your car and roll down passenger window.
When staff member approaches, tell them the name(s) of your student.



Tell staff member if you are also picking up student medication. Medications can only be picked up by a parent or guardian.

- ❖ LWSD student computers will be picked up on a different day.
- ❖ PTSA is organizing a separate process for Yearbook distribution.

Monday, June 1 st	
• Student last names A	9:00-10:00
• Student last names B and C	10:00-11:00
• Student last names D, E and F	11:30-12:30
• Student last names G and H	12:30-1:30
Tuesday, June 2 nd	
• Student last names I and J	9:00-10:00
• Student last names K	10:00-11:00
• Student last names M	11:30-12:30
• Student last names L, N, and O	12:30-1:30
Wednesday, June 3 rd	
• Student last names P, Q and R	9:00-10:00
• Student last names S	10:00-11:00
• Student last names T, U and V	11:30-12:30
• Student last names W, X, Y and Z	12:30-1:30
Thursday, June 4 th	
• Families unable to come during other days	11:00 to 1:30

ELLA BAKER STUDENT BELONGINGS

Dear Ella Baker Families,

Due to the rapid closure of the school in March and the uncertainty about reopening the building at that time, many if not all students have personal belongings in the school and need to return school items such as library or classroom books. In order for all families to retrieve belongings and return school items, we have scheduled time during the first week of June for you to safely receive and return items at the school.

Pick Up and Return Procedures

- Parents will park in the drop off loop by the main office and remain in the car.
- Parents should create a sign that can be displayed on dashboard or through a car window with student last name, grade and teacher.
- Library and classroom items should be returned at this time
- Technology (laptops, surfaces and hotspots) will be returned at a later date.

Student Medications

- Picture ID will be required to pick up student medications.
- Only parents/guardians may pick up medications.

Lost and Found

- Labelled lost and found items will be returned to you at this time.

Thank you for support and flexibility during these unusual circumstances. We miss all of you and look forward to once again filling the hallways with laughter, learning and love!

The Ella Baker Staff